



St Edward's Primary School

104 Chatswood Road, Daisy Hill Qld 4127

P 07 3208 0922 Email: pdaisyhill@bne.catholic.edu.au

Website: www.stedwards.qld.edu.au

Prep Book Levy 2018

Prep Stationery Levy and Uniform Shop items will be billed in the February Term 1 2018 School Fee Statement

Enrolment Fee

A fee of \$150 per child is payable to the School upon confirmation of Enrolment.

It is important to note that the enrolment confirmation fee will be forfeited if the student's enrolment is cancelled before commencement at the school.

General Information

- School Fees are issued at the beginning of each Term and are **payable by the due date listed on the fee statement which is 4 weeks after issue**
- **Concession Application:** Concession applications are accepted at the commencement of the year or when hardship occurs. Concessions on fees are not ongoing and applications must be resubmitted at the commencement of each new school year. Application forms had been obtained from the Financial Secretary, also appointments can be made with the Principal to discuss this matter.

Payment Options – School Fees

Payment of fees can be made the following methods:

- Cash
- Cheque
- BPay
- EFTPOS
- Internet Banking
- Direct Debit
- Credit Card Authority – Mastercard/Visa

Please note: Direct Debit and Credit Card Authority Forms for 2018 are attached to this Schedule

The option for a recurrent payment by Direct Debit or Credit Card is the School preferred method of Payment. Forms need to be completed and returned to the School by the end of the school year 2017 or by commencement of the 2018 school year. The forms are available on the School Portal and Parents can auto fill the forms electronically

- **PLEASE NOTE: A NEW Direct Debit Request Form or Credit Card Authority Form needs to be renewed and provided EACH year.**

Benefits of Paying directly

- Transmission occurs automatically each month
- Transmission is secure – no cash changes hands
- This is a free service
- The ADF guarantees complete confidentiality on behalf of St Edward's Primary School.



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PAYMENT DIFFICULTIES

If you are experiencing difficulties in paying your account please contact the Principal or Financial Secretary as soon as possible, before the due date. All requests are treated with complete confidentiality by all parties, any assistance such as extending the time to pay or offering a payment instalments is an option.