



St Edward's Primary School Daisy Hill

School Fee Policy 2018

Fees: This amount covers recurrent school expenditure items, some of which include...tuition costs; teaching & classroom resources; all art & craft consumables; printing and photocopying costs; selected school performances; selected sporting & cultural activities; electricity; telephone; rates, insurance, cleaning and some wages etc.

Excursion Levy: Covers costs associated with any excursions/incursions that the students attend.

Capital Levy: Being a levy, it forms part of the school fees and there is an expectation of payment by all families within the school. These funds go directly towards capital loan repayments and capital expenditure on school buildings, grounds and equipment. This levy is compulsory and **is not tax deductible.**

P&F Levy: This levy supports P&F special projects and resource purchases within the school that all students benefit from. This levy is compulsory and **is not tax deductible.**

Building Fund Donation: The Building Fund Donation is a voluntary donation, not a levy. As such, it is totally tax deductible. These funds are used for new building projects and to refurbish and maintain older buildings. A separate receipt is available at the end of the financial year for tax purposes.

Library Fund Donation: The Library Fund Donation is a voluntary donation, not a levy. As such, it is totally tax deductible and donations are used for capital library purchases.

School fees are invoiced and emailed to parents/guardians early in each school term and thirty days is given for payment. Overdue notices are posted Term 1 and Term 3 and emailed Term 2 and Term 4.

Families experiencing financial hardship need to contact the office and obtain a Concession Fee. School Board and Parish will make judgement calls on overdue debt that will to be sent to Collection Agency for further action.

Preferred School Fee Payment Options: *(Forms for period deductions either Direct Debit or Credit Card are available from the school website under 'Forms')*

- Direct Debit from your bank account either weekly/fortnightly/monthly/quarterly
- Periodic Payment from Credit Card either fortnightly/monthly/quarterly
- Internet Banking...**BSB** 064-786 **Account No.** 00619 1600 **Reference** – your customer reference can be found on your Family Fee Statement
- BPay – Biller Code 504837 Customer No (Refer to your Family Fee Statement for this reference number)
- EFTPOS – Cheque, Savings or Credit
- Cash/Cheque