



St. Edwards

PRIMARY SCHOOL

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Volunteers - Student Protection Training

Each time you visit St Edwards School to work as a volunteer, you are required to sign in as a volunteer. A sign in/out book is located in the front foyer of the Office, along with volunteer labels. Please remember to sign in via the Office before moving to other areas of the school.

In responding to the Queensland Legislative requirements regarding Student Protection and Volunteer Training, we are mindful that becoming a volunteer in a school is now a complex process. Volunteers are highly valued here at St Edwards and your role in helping at school is a very critical one to our daily life and the provision of high quality education to students. Please continue to volunteer within our community. The students benefit enormously, the staff appreciate and value your contributions and the Administration Team commend the many skills and incredible energy you give us as a volunteer.

Brisbane Catholic Education require that all volunteers (parents, grandparents, etc) complete an online Student Protection and Parent Code of Conduct Course. It takes about 30 minutes to complete and when completed you are asked to print out the Completion Form, complete it with your information and send to school. It supersedes any previous training or forms and must be completed for you to assist us in any way – swimming, tuckshop, uniform shop, classroom assistance, Fete, Library assistance or any other time when you come to school to volunteer.

If you have previously completed the training, you are required to complete the updated training and form.

To locate the Code of Conduct Book and online course for volunteers, click on the link below.

www.bne.catholic.edu.au/students-parents/student-protection/Pages/Code-of-Conduct-Training.aspx

Importantly – remember to send the completed form to school as soon as it is completed. Volunteers will be unable to assist, without completing this training.

